



Roosevelt College Science High School

Sumulong Highway, Cainta, Rizal

GUIDELINES ON THE SUSPENSION OF CLASSES DUE TO TYPHOONS AND OTHER CALAMITIES

Pursuant to CHED M.O. No. 42 S. 1996, DECS Order No. 68, S. 1998, and to the Directives of President Romeo P. Dela Paz, the following guidelines are hereby released for the information and proper guidance of all concerned.

A. AUTOMATIC SUSPENSION OF CLASSES

Classes, as indicated below, shall be automatically suspended without any need of any announcement in the following situation:

1. Where typhoon SIGNAL No. 1 is raised by PAGASA, classes at the Pre-School shall be automatically suspended.
2. Where typhoon SIGNAL No. 2 is raised by PAGASA, classes at the Pre-School, Elementary, and Secondary levels shall be automatically suspended.
3. Where SIGNAL No. 3 is raised by PAGASA, classes in all levels shall be automatically suspended. However, when the conditions may be dangerous for students to go to school, the MMDA, mayors, and school heads have the authority to decide to suspend classes provided proper coordination is done with the DEPED.
4. Where the rains are heavy, causing floods in the community and in the area of the school, classes in the schools affected are automatically suspended.
5. Where the calamities such as floods, volcanic eruptions, and earthquakes have occurred and have seriously damaged the homes of families in the community and probable recurrence of such calamities is declared by proper authorities, classes in all levels are automatically suspended.
6. In case of typhoons and calamities where announcement of suspension of classes is made by either National Capital Region (NCR) or Region IV, the same shall apply to all units of Roosevelt College.
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B. SUSPENSION OF CLASSES IN SPECIAL CASES

1. Announcement by the CHED / DEPED Regional Director - As a matter of priority, the suspension, cancelation and / or postponement of classes in a particular region, if it is region wide, shall be announced by the Regional Director after consultation with superintendents and local government officials.
2. Announcement by the School Heads / Principal – in cases where conditions endanger the lives, health and safety of pupils, students, teachers and personnel, school heads and principals in affected areas may use their discretion in suspending classes.
3. Announcement by local Government Officials – in extreme cases such as floods, high tide, lahar, earthquakes, etc., the chief executive of the local government unit concerned may cancel classes in his particular area and later in, inform the highest school officials in the said area.
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C. PARENTS' RESPONSIBILITIES

In cases where rains are heavy, causing floods in certain area and/or during civil disturbances like transportation strike, parents shall make the decision on whether or not they should send their children to school, taking into consideration the health and safety of their children. Following this absence, admission shall be subjected to the usual procedure as provided for in the school rules and regulations on attendance.

D. MINIMUM NUMBER OF SCHOOL DAYS

Parents and teachers are reminded that the mandated minimum number of school days for the school year shall be considered especially in holding make-up classes to offset the days when classes are suspended.

E. LIFTING OF SUSPENSION OF CLASSES

Whenever classes shall have been ordered suspended for more than one (1) day, the lifting of such order or suspension shall be made by the following:

1. The Chairman of the Commission on Higher Education / Secretary of Education, when suspension of classes is nationwide.
2. The Regional Director, when the suspension of classes affects some school or divisions in the region or the entire region.
3. The School Heads / Principals / Executive of local government unit where suspension of classes affects particular schools.